

**NOTICE INVITING TENDER FOR FURNISHING OF NEW  
PREMISES OF REGIONAL OFFICE SILIGURI**

**PART-1**

**PREQUALIFICATION CUM  
TECHNICAL BID**

Date of issue of Tender	: 06/07/2024
Last date for submission of tender	: 29/07/2024 up to 02.00 pm.
Opening of Technical Bid	: 29/07/2024 at 04.00 pm.
Pre bid Meeting	: 19/07/2024 at 11. 30 am.
Opening of Price Bid	: to be intimated to qualified bidders

<b><u>Owner:</u></b>	<b><u>Consultant:</u></b>
<b>UNION BANK OF INDIA, REGIONAL OFFICE, SILIGURI SACHIN-SAURAV APARTMENT, ASHUTOSH MUKHERJEE ROAD, COLLEGE PARA, SILIGURI, West Bengal-734001 e-mail: <a href="mailto:pnd.rosiliguri@unionbankofindia.bank">pnd.rosiliguri@unionbankofindia.bank</a></b>	<b>KMBD Architect and Engineers Consortium Private Limited (Er. Binayamrit Mundra Group) 2<sup>nd</sup> Floor, Geetanjali Complex, Sevoke Road Siliguri- 734001, Phone : 2540737 (O) 2564595 (R), 9434047719, 9609701176 Email: <a href="mailto:kmbdsiliguri@gmail.com">kmbdsiliguri@gmail.com</a>; Our website: <a href="http://www.kmbd.in">www.kmbd.in</a></b>



REGIONAL OFFICE, SILIGURI  
SACHIN-SAURAV APARTMENT,ASHUTOSH MUKHERJEE ROAD, COLLEGE PARA, SILIGURI, West Bengal-734001

**NOTICE INVITING TENDER FOR FURNISHING OF NEW PREMISES OF REGIONAL OFFICE  
SILIGURI**

Union Bank of India invites Tenders in two-bid system i.e. Technical Bid and Commercial/Price Bid from eligible established contractors having **registered office in west Bengal**. Tender forms (prequalification bid & Price Bid) can be collected against payment of **Rs.500/- (non-refundable)** by way of Demand Draft/Pay order drawn from Scheduled Commercial Bank only in favour of "Union Bank of India" payable at SILIGURI during working hours **21 days** from **06/07/2024 to 29/07/2024** up to 12:00 pm . The tenders are also available on Bank's website [www.unionbankofindia.co.in](http://www.unionbankofindia.co.in). & Government portal [www.eprocure.gov.in](http://www.eprocure.gov.in). Tenderer downloading documents from website, must submit demand draft/pay order for document cost (**Rs.500/-**) while submitting the tender in a separate envelope super scribing "tender cost" else tender will not be considered for opening. The last date of submission of tender is **29/07/2024** up to **02.00 PM**.

**The Bank reserves the right to reject any or all applications without assigning any reasons whatsoever. Please refer banks website and Govt. portal regarding any corrigendum for the subject tender till finalization.**

**Authorized Signatory  
Regional Office Siliguri**

## DISCLAIMER

The information is provided to prospective bidder having Registered Branch Office in west Bengal, who intend to participate in bidding process for INTERIOR, FURNISHING/ ELECTRICAL/ WORKS of Union Bank of India FOR FURNISHING OF NEW PREMISES OF REGIONAL OFFICE SILIGURI for which this tender has been issued, as per the terms and conditions set out in this tender and any other terms and conditions related to such information.

This tender is neither an agreement nor an offer and the purpose of this Tender/ Request for Proposal (RFP) is to provide the Bidder(s) with information to assist the formulation of their proposals. The RFP does not claim to contain all the information each Bidder may require. While Bank has taken due care in the preparation of the information contained herein, it does not claim that the information is exhaustive. Respondents to this tender are required to make their own inquiries/analysis and should check the accuracy, reliability and completeness of the information in this RFP and where necessary obtain independent advices/clarifications. They should not rely solely on the information contained in the blank tender documents / forms. Bank may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information in this RFP. The Bank is not responsible if no due diligence is performed by the Respondents.

The Bank, its employees and advisors make no representation or warranty and shall have no liability to any person, including any applicant or Bidder under any law, statute, rule or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expenses which may arise from or be incurred or suffered on account of anything contained in this tender or otherwise, including the accuracy, adequacy, correctness, completeness or reliability of the tender and any assessment, assumption, statement or information contained therein or deemed to form part of this tender or arising in any way for participation in this Bid stage.

Union Bank of India reserves the right to alter, amend, update or supplement the information reflected in this document or to change the process or procedure to be applied. It also reserves the right to decline bids without assigning any reason thereof.

The Bidder shall bear all its costs associated with or relating to the preparation and submission of its Bid including but not limited to preparation, copying, postage, delivery, fees, expenses associated with any demonstrations or presentations which may be required by Bank or any other costs incurred in connection with or relating to its Bid. All such costs and expenses will remain with the Bidder and Bank shall not be liable in any manner whatsoever for the same or for any other costs or other expenses incurred by a Bidder in preparation or submission of the Bid, regardless of the conduct or outcome of the Bidding process.

Signature of Contractor

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## NOTICE FOR INVITING TENDER

To

Dear Sir,

**SUBJECT: NOTICE INVITING TENDER FOR FURNISHING OF NEW PREMISES OF REGIONAL OFFICE  
SILIGURI at EASTERN BY PASS, SILIGURI, DIST. JALPAIGURI West Bengal**

Sealed, Item Rate, tenders are invited in the prescribed format from contractors having registered Branch office in **West Bengal** for execution of INTERIOR, FURNISHING/ ELECTRICAL WORKS as **per following details:**

Earnest Money Deposit	<b>Rs.80000.00 (Eighty thousand only)</b> by way of pay order/ demand draft drawn From Scheduled Commercial Bank only in favor of Union Bank of India payable at Siliguri. Exemption of Tender Fee/EMD to MSME/ NSIC/SSI registered firms will be allowed on submission of relevant attested documents
Period of contract / time of Completion	<b>60 days</b> from date of allotment/ work order.
Liquidated damages for non- Completion of work in time	1.0% of the contract value per week subject to a max of 10% of the Contract value.
Retention amount for 12 months	10 % of the total bill.
Period of submitting of Final bill	15 days from the date of completion
Mobilization Advance / Secured Advance	No Mobilization Advance / secured Advance will be given to the Contractor.
Period of Completion	02 months
Date of Issue of Tender	<b>06/07/2024 to 29/07/2024 During office hours</b>
Pre-bid Meeting with Contractor	<b>11.30 a.m. on 19.07.2024</b>
Last date of submission of Tender	<b>Up to 02.00 p.m. on 29.07.2024</b>
Date & Time of opening the Technical bid	<b>04.00 p.m. on 29.07.2024</b>

The tender document can be downloaded from the Banks Website [www.unionbankofindia.co.in](http://www.unionbankofindia.co.in) & Government portal [www.eprocure.gov.in](http://www.eprocure.gov.in). The tender can also be **obtained from below mentioned address on payment of Rs.500/- (non- refundable) by way of pay order/demand draft drawn from Scheduled Commercial Bank in favour of "Union Bank of India" payable at SILIGURI.**

**Address for obtaining tender documents, pre-bid meeting & submission of bids**

**UNION BANK OF INDIA,  
REGIONAL OFFICE, SILIGURI  
SACHIN-SAURAV APARTMENT,  
ASHUTOSH MUKHERJEE ROAD, COLLEGE PARA, SILIGURI, West Bengal-734001**

1. The Item Rates under the contract include for full, final & entire completion of all works in all respects described in the tender document & as shown in drawings forming part of the contract. Contractor must quote Item Rates on estimated cost. Tenders will be opened in the presence of contracting agencies or their authorized representatives. Presence of Bidder is desirable.

2. The tenders shall be submitted in two envelopes. The envelope No.1 shall be marked as Technical Bid and shall contain Technical Bid of the tender, EMD in the form of Demand Draft/ Pay Order drawn from Scheduled Commercial Bank, Prequalification application and any other matter. **The envelope No. 2** shall be marked as **Price Bid**.  
All the above 2 envelopes to be put in **3<sup>rd</sup> envelope** super scribing the subject tender before submitting.
3. **Envelope No. 1.** Will be opened on the due date of opening. **Envelope No. 2** of the contractors will be opened at later date (to be intimated subsequently) and of those whose prequalification application meets with eligibility criteria of the advertisement and the requirement of Tender fees, EMD and the terms/ conditions submitted, acceptance of technical bid, etc.
4. Tenders are to be submitted in one sealed Envelope Cover Enclosing Therein the Envelope No.1and Envelope No.2 Duly Super scribed "**Tender for FURNISHING OF NEW PREMISES OF REGIONAL OFFICE SILIGURI at EASTERN BY PASS, SILIGURI, DIST. JALPAIGURI West Bengal**"
5. The tenderer must use only the tender forms issued for the purpose to fill in the rates. Intimation of tender quoted by letter, telegram/ telex will not be acceptable. The tender must be dropped in a tender box kept at Union Bank of India existing Regional Office building at Siliguri. **Delivery of the tender through courier / post shall be avoided and any disputes arising thereof shall not be entertained.**
6. Tenderers are advised not to make any alteration/modification in the tender documents, Item of work or in any respect whatsoever. Violation of this requirement will make the Tender liable for rejection.
7. In case of postal delivery, the tenderer has to ensure that tender is reached before the due date and time and dropped in the tender box. The Bank will not be responsible for damage in the transit and delay of receipt of tender, if any or sent by a special messenger. **Tender received late shall be rejected.**
8. Every page of the tender documents should be signed by the authorized person or persons as token of his/their having acquainted himself /themselves with the General and Special Conditions of Contract, Specifications etc. as laid down. Unsigned bids and any of the enclosed documents not signed and stamped will be subject to rejection of entire bid.
9. No consideration will be given to a tender received after the time stipulated above and no extension will be allowed for submission of the tender.
10. The Union Bank of India shall not be bound to accept the lowest tender and reserves the right to accept or reject any or all the tenders without assigning any reason whatsoever.
11. This notice inviting tenders, the conditions of tender and the duly completed form of tender etc. will form part of the Agreement to be executed by the successful tenderer with the Bank.
12. Tender submitted without EMD from Scheduled Commercial Bank will be treated as incomplete and the same will be rejected out rightly. The EMD shall be strictly in the form of Pay Order / Demand Draft. No Cheque will be accepted on account of EMD. Tenders submitted with the cheque as EMD will be treated as incomplete and will be rejected. Exemption of tender Fees/ EMD to MSME/NSIC/SSI registered firms shall be allowed on submission relevant attested documents. However the bidders seeking relaxation in EMD if found to be L-1, the bidder shall submit the initial security deposit as per tender criteria.
13. The corrigendum / addendum to the tender documents shall be published in Banks website and government tender portal only. Bidders are requested to visit the website regularly for update.
14. If on any event the dates mentioned for submission, pre-bid meeting etc. is declared to be a holiday. The same shall be scheduled on next working day.
15. Tenderers might be called upon before the final awarding of contract for any clarifications regarding the quoting of the tenders.
16. The Earnest money shall be refunded to the unsuccessful Tenderers within thirty days without any interest.
17. The Bank will not be bound to accept the lowest tender and reserves the right to reject any or all tenders without assigning any reason thereof.

**Authorized Signatory**  
**Union Bank of India, Regional Office, Siliguri**

## MANDATORY CRITERION

●	The bidding Contractor should have their registered branch office in WEST BENGAL and Should have executed at-least one similar work in WEST BENGAL
●	Exemption of tender fees / EMD to MSME/NSIC/SSI registered firms will be allowed on submission of copy of Registration (NOTERIZED COPY)
●	Prequalification Mandatory Criteria -Integrity Pact must be filled in and signed by the bidder in the prescribed format only and submitted along with the tender document.
●	All labour/workers should have valid ID Proof for their identity and daily entry in the site shall be recorded
●	Material dismantled to be stacked at a designated place at site.
●	TDS Certificates to be attached of completed Projects.
●	The contractor to be responsible for any other statutory approvals/ clearances apart from plan approval from Local Authorities.
●	Electricity, water supply to be obtained by the contractor.
●	For Electrical Contractors should have valid Licenses.
●	No consideration shall be made by the Bank for any local issues.
●	The contractor shall take all necessary Insurance as per tender requirement for Work Material and workers before commencement of work.
●	Any Material from supplier should be accompanied by Certificate from Company and Supported by Purchase bills.
●	Brand mentioned in the individual specifications in the BOQ supersedes the one mentioned in the Makes of materials.
●	All pipes G.I./PVC etc. are to be concealed in wall/floor/false ceiling etc. properly by contractor.
●	All construction debris, salvageable material shall be disposed/ cleared as per local municipal laws and the cost to be included in rates. No extra payment shall be granted for this apart from the tender rate.

Signature of Contractor

## GENERAL INSTRUCTIONS TO TENDERERS

1. The term "Employers" or "Bank" shall mean "**Union Bank of India**", or its authorized representatives at Union Bank of India, Regional Office, Siliguri, at Ashutosh Mukherjee Road, Sachin-Sourav Apartment, Siliguri
2. The term "**Architect(s)**" shall mean "KMBD Architect and Engineers Consortium Pvt Ltd", who are the Architect Consultant to the Employer for this project & having registered office at 2<sup>nd</sup> floor, Geetanjali Complex, Sevoke Road, Siliguri- 734001, or its authorized representatives.
3. The term "**Contractor**" shall mean the successful Tenderer to whom the Contract shall be awarded.
4. The "**Works**" shall mean the Proposed Interior works for '**Siliguri Regional Office**'- Union Bank of India (Civil, Interior & Furnishing works).
5. The Contractor should quote the rates, in figures and words. Any corrections or overwriting should be initialed, by the Contractor.
6. The Contractor should submit the tenders with seal, signature and date on each page.
7. Completely filled application as per Annexure - I (Technical Bid) and Annexure - II (Financial Bid) along with required documents should be submitted in two separate sealed envelopes and should be super scribed with "Technical Bid" and "Financial Bid" respectively. Both these envelopes should be sealed in a third (main) envelope and should be super scribed with "TENDER DOCUMENT FOR CIVIL, INTERIOR & FURNISHING WORKS FOR REGIONAL OFFICE SILIGURI". Contact details along with contact number of the applicant must be mentioned on all three envelopes.
8. If the space provided in the proforma is insufficient for giving full details, the same may be given on a separate sheet of paper.
9. The Contractors should submit the cost of the main items as per tender specifications. Further modification after awarding of the contract is not allowed unless there is specific instruction by the Bank/Architect to change specifications.
10. The Contract is time-bound and the works are to be completed within 60 days from the date of commencement of the work.
11. The Contractor shall be penalized if the work is not completed within the scheduled time at a rate of Rs. 2000 per day. (subject to maximum 10% of work value)
12. The decision of Employer and the Architect is final and binding.
13. The quantity of work can be reduced or increased depending upon the requirement before/during the commencement of the work.
14. The Electrical Contractor should have Valid License.

**Note: - Union Bank of India reserves the right for rejecting any or all applications received without assigning any reasons whatsoever.**

Signature of Contractor



## TERMS & CONDITIONS

1. Unless otherwise mentioned, all works are with no allowance for lapse waste. Unless otherwise described or measured separately, price for all the items shall include all necessary straight & curved edges.
2. Any damage to the work before the site is handed over, is to be replaced or made good at the expense of the contractor' to the entire satisfaction of the Architect /Bank.
3. Income Tax as applicable shall be deducted at source as per the Income Tax Act/ Rules.
4. The quantities indicated are subject to change. The payment of the bill shall be made as per the actual measurement as certified by the architect but not exceeding the total value quoted in the tender form.
5. The Architect or any officer of the Employers will be free to inspect the work at site during the period of execution. Any suggestion of change or modification to improve the quality of work will be carried out subject to prior approval of the competent authority of the employers and that of the Architect.
6. In case of failure to take up the work even after accepting the work order, or leaving the work incomplete, or for defective work not rectified, or violation of the terms and conditions, the earnest money deposit will be fortified.
7. For any item of work not covered or any unforeseen items of work, payment will be made according to the rates approved for similar nature of work, the costing done by the Architect, as per current PWD schedule of rates, or as per analysis of material' cost, labour rate and profit to the Contractor at 15%. The Contractor must obtain prior approval in writing before undertaking such additional works.
8. The tenderers shall sign each & every page of the tender documents including the drawings attached hereto.
9. The amount is to be quoted in figures as well as in words. In case the rates quoted in words and in figures are in variance, the amount written in words shall be taken as final.
10. The Contractor shall make their own arrangement at their own cost for storing materials, plants, tools etc. The employers will not be liable for security of the Contractor's material.
11. No tools or Plants will be issued by the bank.
12. The Employer /Architect reserves the right to accept or reject any tender without assigning any reason whatsoever and the said decision shall be final and binding upon the Tenderer.
13. In case of breach of contract by the Contractor for slow progress of work or any other claim of damage, the Employer or the Architect may have the power to rescind the contract without furnishing further reasons thereof.
14. The Architect shall have the power to ask the contractor to furnish the sample/ Colour/ Test Certificate from any Govt / Authorized agent for any materials used to be used in the Works, the expenditure of which is to be borne by the Contractor.
15. The Employer shall be not be liable for any Damages or Compensation payable as a consequence of any accident or injury to any workman or other persons in the employment of the Contractor or any sub-contractor.
16. On completion of the Works, all rubbish, debris, materials, tools, laborers, etc to be removed by the contractor from the site and the contractor will hand over the site clean & clear & in usable condition within 3 days of completion of the works. Failing this, the employer may dispose the materials at the cost of the contractor.
17. In case of any dispute, the matter will be referred to the AGM, Union Bank' of India, Regional Office, Siliguri.
18. The rates quoted in the tender shall include all taxes excluding GST, no escalation of rates will be allowed under any circumstances. GST shall be added separately.
19. The Contractor should be registered under GST, the necessary copy of certificate of the aforesaid to be submitted along with the tender, failing which the tender will be rejected.
20. Above 10% variation in work done value from tender value requires written permission.

Signature of Contractor

## **SPECIAL TERMS AND CONDITIONS**

1. Completion period ---- 60 days.
2. Date of commencement --- Immediately following the award of work contract and your acceptance of the order
3. Defect Liability Period --- One year after actual completion of work.
4. Total security deposit (TSD) --- 5 % of the total value of the work, Including the EMD which will be taken as a security deposit from the Contractor before commencement of the work. This will be released after the defect liability period.
5. Limit of variation --- 100% without any change in price if work is done within six months of the contract and with prior consent of Architect/ Consultant.
6. Additional Items --- For items where unit rates are not available, contractor shall provide proper cost break-up and proceed only after approval /consent. Any sample to be made for approval shall be at the Contractor's cost.
7. Validity of tender --- One month after the opening of the tender.
8. Rules and regulations--- The contractor shall have the responsibility of complying with the local shops/ establishments Act and other labour/ minimum wages Act and shall keep all such records/ accounts on payment of wages attendance as deemed necessary.
9. Arbitration --- As per the standard arbitration clause under the jurisdiction of Siliguri.
10. Organization ---The contractor shall employ competent / qualified-supervisor Engineer-in-charge who shall be responsible for the day-to-day work and coordinate as necessary with the Architect's supervisor. Any workman found guilty of misconduct/theft shall be removed from the site.
11. Deduction --- Income Tax at source as per I.T. Act
12. Damage to property --- Any damage to the Bank's property during the work period will be recovered from the contractor.
13. Terms of payment--- Payment shall be made only after total completion of the Job in all respects based- on the certification of Job both by the project Architect & the branch.
14. Building procedure --- All measurements shall be recorded in duplicate on standard measurement sheets prepared jointly by the Architect's Site' Engineer & the Contractor's' representatives duly signed by them. All bills shall be submitted along with this checked measurement sheets.
15. Time schedule of work --- The Contractor must submit before the commencement of work, a Bar chart showing the date of commencement & the date of completion of each item of Work as mentioned in the Schedule of Quantities.
16. General--- The rates should be, quoted considering necessary Scaffolding & staging work, removal of debris as & when necessary, in view of restriction of Municipal Authority.

Signature of Contractor

BIO - DATA OF CONTRACTING AGENCY

1. Name of the firm :
  
- 1 a) Address (Head Office) :  
Telephone No. :  
Office :  
Residence :  
Mobile :  
Fax :  
E-Mail :
  
- 1 b) Address (Head Office) :  
  
Telephone No. :  
Office :  
Residence :  
Mobile :  
Fax :  
E-Mail :
  
- 2.a) Whether proprietary/partnership/ :  
Pvt. Ltd. / Public Ltd. (certificate  
of registration / partnership deed  
to be enclosed as Annexure-I).
  
- b) Name of the Proprietor, :  
Partners, Directors  
I)  
  
II)
  
- c) Year of establishment :

3. Registration with Tax Authorities :

- i) Income-tax (PAN) No. :
- ii) Service tax no. :
- iii) EPF Regn. No. :
- iv) ESI Regn. No. :
- v) TIN / VAT No. :
- vi) GSTIN No : :

(copies of certificates of registration with relevant authorities to be enclosed as Annexure-II-A, II-B, II-C, II-D & II-E)

4. Names of the Bankers with address & telephone numbers:

- I)
- II)

5. Enclose solvency certificate of the 30 lacs : Enclosed / Not enclosed

amount as mentioned at Point No.18(5)

(Certificate to be enclosed as Annexure III).

**Note:** The solvency certificate should be addressed to "Whom so ever it may concern" and not older than six months from the date of advertisement.

6. Furnish copies of audited balance-Sheet and Profit & Loss A/C. for : Enclosed / Not enclosed

the last 3 years i.e. Assessment years-2021-2022, 2022-2023,2023-2024  
as Annexure-IV-A, IV-B & IV-C.

7. Registration with Govt./ Public Sector / Banks (certificates of Registration to be enclosed as Annexure-V.

Name of the Organization	Year since empaneled

8. Give details if at present involved in litigation in similar type of contracts:

Sr. No.	Name of Project	Name of Employer	Nature of work	Work order dated	Date of completion of work	Value Rs.

9. Details of civil suit, if any, that arose:

during execution of contract in the  
past 10 years.

10. Specify maximum value of single :

value project executed during the  
last three years.

11. Name & relation, if any, with the staff :

member of Union Bank of India

12. Details of work executed during the last 3 years:

Type of work	Work executed for (name of the Institution / Body)	Nature of work (in brief)	Location	Value (Rs.)	Duration of work with date of Commence and completion		If work left incomplete or terminated ( give reasons)

**Note:** Copies of work orders along with Xerox copies of relevant TDS certificate, satisfactory completion certificate obtained from the client shall be enclosed as Annexure VI. Please note without the copies of certificates, your application is liable to be rejected.

13. Details of work on hand (photo copies of performance certificate, work orders issued by valued clients, preferably Banks, Govt., Semi-Govt. Bodies should be enclosed as Annexure VII).

Type of work	Work executed for (name of the Institution / Body)	Nature of work (in brief)	Location	Value (Rs.)	Duration of work, stipulated time	Present stage of work

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14. LIST OF NAME/S OF PROPRIETOR / PARTNERS & EMPLOYEES

Name	Qualifications	Experience	Particulars of work done	Employed in your firm since	Value of work done

15. Turnover in last 5 years:

Sr. No.	Year	Turnover (Rs.in lacs)	Income-tax paid	VAT paid/ GST	Service Tax paid
1	2019-20				
2	2020-21				
3	2021-22				
4	2022-23				
5	2023-24				

Copies of income-tax returns / assessment orders for each year to be enclosed as Annexure VIII-A,B,C,D & E

16. List of equipment's / machinery owned:

Sr. No.	Name of equipment	Year of manufacture	Nos. available


**17. GROUP FOR WHICH REGISTRATION IS SOUGHT OUT OF THE FOLLOWING CATEGORIES**

Sr. No.	Name of the activity	Work for which empanelment is sought
1	Furniture / Furnishing / Civil work (Civil repairs including new work, Structural rehabilitation of building, Sanitary & plumbing, Waterproofing).  Category A+ - Upto Rs.70 lacs	
2	Electrical work including repairs.  Category A+ - Upto Rs.50 lacs	

**NOTE:** For works at Sr. Nos. 1 and 2, category shall be mentioned;

**18. PRE-QUALIFICATION CRITERIA:**

Sr. No.	Criteria	Weightages	Self-rating marks
1	For works at Sr. Nos. 1 & 2 - Should have executed one similar work of 80% of the value indicated for the category for which registration is sought during last 3 years OR - Should have executed two similar works of 50% of the value indicated for the category for which registration is sought during last 3 years OR - Should have executed three similar works of 40% of the value indicated for the category for which registration is sought during last 3 years OR	50	
2	Average turnover for the last three years shall be 20 lacs.	20	
3	Should have made profit for at least two years during the last three years.	20	
4	Should have submitted solvency certificate of Rs 20 lacs (Solvency certificate shall not be older than six months)	10	
<b>TOTAL</b>		<b>100</b>	

**NOTE:** Criteria mentioned above is just minimum requirement. The Bank at its discretion may upgrade the criteria. No complaint on this account will be entertained. Contractors scoring 80 marks & above will only be considered for pre-qualification. Contractors themselves have to fill in self-rating marks column in the above table.

**19. LIST OF ENCLOSURES:**

ANNEXURE NO.	PARTICULARS	TICK IF ENCLOSED
I	Certificate of registration of Company / partnership deed.	
IIA, IIB, IIC, IID, IIE	Certificates of registration with Income Tax, Service Tax, GST, EPF, ESI and VAT / TIN authorities.	
III	Solvency Certificate.	
IVA, IVB, IVC	Audited Balance Sheet & Profit & Loss A/c. Statement for last three years (2021-2022, 2022-2023, 2023-2024)	
V	Certificates of Registration with Govt. / Public Sector / Banks.	
VI	Copies of work orders along with Xerox copies of relevant TDS certificate, satisfactory completion certificate mentioning value of work.	
VII	Copies of performance certificate, work orders issued by valued clients, preferably Banks, Govt., Semi-Govt. Bodies.	
VIII A, VIII B, VIII C, VIII D, VIII E	Copies of income-tax returns / assessment orders for previous 05 years.	

**Note:** In absence of any of the above enclosures, your application is likely to be rejected.

Signature of Contractor



### DETAILS OF PREQUALIFYING WORKS - I

(Filling all details is mandatory without which application will be summarily rejected)

1.	NAME OF FIRM & ADDRESS FOR WHOM THE WORK IS EXECUTED	
2.	DETAILS OF WORK DONE BY THE FIRM	1. FURNISHING WORK=Rs. 2. CIVIL WORK = Rs. 3. ELECTRICALS = Rs.
3.	PHOTOGRAPHS OF WORK COMPLETED (PLEASE ENCLOSE COPY)	
4.	VALUE OF CONTRACT EXECUTED	
5.	BRIEF DISCRIPTION OF THE WORK	
6.	PERIOD DURING WHICH THE CONTRACT IS EXECUTED	
7.	WORK ORDER REFERENCE (PLEASE ENCLOSE COPY OF THE WORK ORDER)	
8.	COMPLETION CERTIFICATE REFERENCE (PLEASE ENCLOSE COPY OF THE COMPLETION OF WORK)	
9.	DELAY IN EXECUTION OF WORK	
10.	WHETHER TIME SCHEDULE IS ADHERED TO	
11.	ANY OTHER INFORMATION WHICH YOU CONSIDER WILL HELP US IN TAKING OUR DECISION.	

PLACE:

SIGNATURE WITH OFFICE SEAL

### DETAILS OF PREQUALIFYING WORKS - II

(Filling all details are mandatory without which application will be summarily rejected)

12.	NAME OF FIRM & ADDRESS FOR WHOM THE WORK IS EXECUTED	
13.	DETAILS OF WORK DONE BY THE FIRM	1. FURNISHING WORK=Rs. 2. CIVIL WORK = Rs. 3. ELECTRICAL= Rs.
14.	PHOTOGRAPHS OF WORK COMPLETED (PLEASE ENCLOSE COPY)	
15.	VALUE OF CONTRACT EXECUTED	
16.	BRIEF DISCRIPTION OF THE WORK	
17.	PERIOD DURING WHICH THE CONTRACT IS EXECUTED	
18.	WORK ORDER REFERENCE (PLEASE ENCLOSE COPY OF THE WORK ORDER)	
19.	COMPLETION CERTIFICATE REFERENCE (PLEASE ENCLOSE COPY OF THE COMPLETION OF WORK)	
20.	DELAY IN EXECUTION OF WORK	
21.	WHETHER TIME SCHEDULE IS ADHERED TO	
22.	ANY OTHER INFORMATION WHICH YOU CONSIDER WILL HELP US IN TAKING OUR DECISION.	

PLACE:

SIGNATURE WITH OFFICE SEAL

FORMAT OF CONFIDENTIAL REPORT

(To be submitted by the Client of applicant on their letter head in sealed envelope to the Bank - Mandatory requirement)

To:

Regional head,  
Union Bank of India,  
Regional Office Siliguri,  
SACHIN-SAURAV APARTMENT,ASHUTOSH MUKHERJEE ROAD, COLLEGE PARA, SILIGURI, West Bengal-734001  
Sir,

Confidential Report on Mis. \_\_\_\_\_

This is to certify that Mis. \_\_\_\_\_, having Office at \_\_\_\_\_ have completed the work of \_\_\_\_\_. Confidential Report for our project executed is as under:

1.	DETAILS OF PROJECT EXECUTED BY THE FIRM	
2.	AREA OF CONSTRUCTION	
3.	DATE OF COMMENCEMENT OF PROJECT	
4.	DATE OF COMPLETION OF PROJECT	
5.	TOTAL VALUE OF PROJECT EXECUTED	
6.	QUALITY OF SERVICE RENDERED	
7.	COMPETENCE TO HANDLE WORKS	
8.	INTEGRITY AND RELIABILITY OF THE FIRM	
9.	DEALING IN EXECUTION OF WORK	
10.	WHETHER TIME SCHEDULE IS ADHERED TO	
11.	WHETHER ANY PENALTY IMPOSED FOR THE DELAY	
12.	GENERAL ATTITUDE OF THE FIRM	
13.	ANY OTHER INFORMATION WHICH YOU CONSIDER WILL HELP US IN TAKING OUR DECISION	

PLACE:

SIGNATURE: \_\_\_\_\_

NAME: \_\_\_\_\_

DATE: OFFICE

DESIGNATION: \_\_\_\_\_

SEAL

## DECLARATION

1. I / We have read the instructions appended to the proforma and I / We understand that if any false information is detected at a later date, any future contract made between ourselves and Union Bank of India, on the basis of the information given by me / us can be treated as invalid by the Bank and I / We will be solely responsible for the consequences.
2. I / We agree that the decision of Union Bank of India in selection of contractors will be final and binding to me / us.
3. All the information furnished by me hereunder is correct to the best of my knowledge and belief.
4. I / We agree that I / we have no objection if enquiries are made about the work listed by me / us in the accompanying sheets.
5. I / We agree that I / We have not applied in the name of sister concern for the subject empanelment process.

Place : SIGNATURE

Date : NAME & DESIGNATION

SEAL OF ORGANISATION

## TENDER FORM

To,

*Regional head*

UNION BANK OF INDIA,

REGIONAL OFFICE, SILIGURI

SACHIN-SAURAV APARTMENT,

ASHUTOSH MUKHERJEE ROAD, COLLEGE PARA, SILIGURI, West Bengal-734001

**SUBJECT: NOTICE INVITING TENDER FOR FURNISHING OF NEW PREMISES OF REGIONAL OFFICE SILIGURI at EASTERN BY PASS, SILIGURI, DIST. JALPAIGURI West Bengal**

Sir,

1. We have read and examined the following documents as received by us:
  - a) Notice Inviting Tender
  - b) Instructions to Tenderer
  - c) Conditions of Contract.
  - d) Supplementary Conditions.
  - e) Specifications
  - f) Drawings
  - g) Schedule of Quantities.
  - h) Addition condition of contract
2. We are well aware and familiar with CPWD/ PWD, Schedule of Rates 2015/2020 and their specifications, CPWD/ PWD Specification, BIS publication and National Building code which shall apply to this contract to supplement any missing details in this contract in order of preference. Further to the above, we have visited and examined the site of the proposed works and have acquired the requisite information relating thereto as affecting the tender invited by Bank.
3. We agree that any other terms or conditions of contract or any general reservation which may be printed on any correspondence emanating from us in connection with this tender or with any contract resulting from this tender shall not be applicable to this tender or to the contract.
4. We have obeyed the rules about confidentiality of tenders and will continue to do so as long as they apply.
5. We are enclosing along with our tender an earnest money of Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_ only) drawn from Scheduled Commercial Bank favoring Union Bank of India, payable at **Siliguri** (Pay Order No.----- dated-----drawn on -----). We hereby agree that this sum shall be forfeited by Union Bank of India in the event of our tender being accepted and if we fail to execute the contract when called upon to do so.
6. Subject to and in accordance with paragraphs 3 , 4 above and the terms and conditions

contained or referred to in the documents listed in paragraph 1, we agree and offer to execute all the Works referred to in the said documents upon the terms and conditions contained or referred to therein and to carry out such deviations as may be ordered to be valued as per the conditions of contract.

7. We undertake to complete and deliver the whole of the works within a period i.e. **2 Months or within the time frame as specified** in the contract and further confirm that the time allowed for completion is adequate. Time allowed for completion of entire job or part job assigned shall be reckoned from the tenth day of the date of acceptance of work order. We shall be under the obligation to pay the sum as stated in the contract for every day that the works shall remain incomplete, damages as compensation subject to the conditions of contract relating to extension of time.
8. We hereby agree that unless & until a formal agreement is prepared & executed in accordance with the Articles of agreement, this tender together with your acceptance thereof, shall constitute a binding contract between us.
9. EMD Submitted by us shall be treated as Initial Security Deposit. EMD submitted shall be by way of DD/PO drawn from Scheduled Commercial Bank in favour of UNION BANK OF INDIA, payable at **Siliguri** ..
10. Validity of the tender is 180 days from the date of opening of tender or it may be beyond 180 days if mutually accepted.
11. The Bank is at liberty to accept or reject any tender, without assigning any reasons whatsoever.
12. The work may be split up in the first instance as per exigencies of the Bank. It may be split up in more parts or parts combined if so desired by the Bank without assigning any reasons whatsoever. We will not have any claim either for loss of profit or revision in rates.
13. Adherence to the pert chart will be ensured by us as the project is to be executed in a very strict time frame.
14. We are aware that the quantities of work indicated in the bill of quantities are approximate, may vary to any extent, even it may be omitted. We will not have any claim of any kind against the Bank.

Signed in the capacity of duly authorized  
to sign tenders for and on behalf of

Address

Telephone No.....

Telex No.

Fax No.

Date:

**Scope of Work:**

**FURNISHING WORK OF NEW PREMISES OF REGIONAL OFFICE SILIGURI at EASTERN BY PASS, SILIGURI, DIST. JALPAIGURI West Bengal**

**SUPPLEMENTARY CONDITION**

**INDEMNITY BOND**

On the acceptance of his tender, the contractor will be required to execute an Indemnity Bond with-in 10 days of issue of work order in favor of the Bank against third party claims, civil or criminal complaints, site mishaps and other accidents or disputes and, against any damages, loss or expenses caused to bank and bank's any of articles, fixtures, fittings, infrastructure, due to or resulting from any negligence, misconduct or breach of duty on the part of the contractor, his subcontractors/assignees or his employees and agents , representatives etc., as per the appropriate Indemnity Bond attached.

It will also be covered by labour laws of the Govt. of India.

Any other conditions suggested by the Bank may be added subsequently.

*The EMD/SD may be forfeited:*

If the Bidder withdraws his Bid during the period of Bid validity specified in this RFP. or  
If the Bidder makes any statement or submit work order information which turns out to be false /incorrect at any time prior/post of issuing Purchase order.

or

If the Bidder fails to furnish security Deposits or is there any benefit of doubt of formation of cartel by bidders.

or

If the bidder backs out or do not accept the work order after being declared L-1 bidder.

or

In case of a successful Bidder, if the Bidder fails to sign/execute the contract in accordance with this RFP.

or

If a bidder refuses to accept the corrections of errors calculated in accordance with the provisions of the bidding documents, its bid shall be rejected and its EMD shall be forfeited.

Signature of Contractor

INDEMNITY BOND

(On Non-Judicial Stamp Paper of Rs. 100/-)

KNOW all men by these presents that I/We \_\_\_\_\_ do hereby execute Indemnity Bond in favour of the Union Bank of India on this \_\_\_\_\_ day of 2024.

WHEREAS Union Bank of India, (address of the office) \_\_\_\_\_, have appointed \_\_\_\_\_ as the Contractors for their Proposed Union Bank of India Project at \_\_\_\_\_

THIS DEED WITNESS AS FOLLOWS:

I/We \_\_\_\_\_, duly authorised by Resolution dated.....(in case of a Company) hereby do Indemnify and save harmless Union Bank of India, \_\_\_\_\_ against

1. Any third party claims, civil or criminal complaints/liabilities, site mishaps and other accidents or disputes and/or damages occurring or arising out of any mishaps at the site due to faulty work, negligence, faulty construction and/or for violating any law, rules and regulations in force, for the time being while executing/executed works by me/us.

2. Any damages to any of articles, fixtures, fittings, infrastructure of bank, loss or expenses to Bank due to or resulting from any negligence or breach of duty on the part of me/us or my sub contractor's if any, servants or agents.

3. The Contractor shall at all times indemnify and keep indemnified the Bank against all losses, claims, damages or compensation including under the provisions of the payment of the Wages Act 1936, Minimum Wages Act 1948, Bank's Liability Act 1938, Workman's Compensation Act 1923, the Maternity Benefit Act 1961, the Bombay Shops and Establishments Act 1947, Industrial Disputes Act 1947, and Contract Labour (Regulation and Abolition) Act 1970 and Employees State Insurance Act 1948, Motor Vehicles Act 1988 or any modifications thereof or under any other law relating thereto and rules made there under from time to time or as a consequence of any accident or injury to any workman or other person in or about the work whether in the employment of the Bank or Contractor or not, and also against all costs, charges and expenses of any suit, action or proceedings whatsoever out of such accident or injury or combination of any such claims arising out of and in the course of the execution of the contract.

4. Any claim by an employee of mine/ours or of sub contractors if any, under the Employee's Compensation Act and Owners Liability Act, 1939 or any other law, rules and regulations in force for the time being and any Acts replacing and/or amending the same or any of the same as may be in force at the time and under any law in respect of injuries to persons or property arising out of and in the course of the execution of the contract work and/or arising out of and in the course of employment of any workman/employee.

Any act or omission of mine/ours or sub-contractor's if any, our/their servants or agents which may involve any loss, damage, liability, civil or criminal action.



IN WITNESS WHEREOF THE \_\_\_\_\_ has set  
his/their hand on this day of \_\_\_\_\_ 2024.

SIGNED AND DELIVERED BY THE \_\_\_\_\_ NAME AND ADDRESS  
AFORESAID \_\_\_\_\_  
(Contractor)

IN THE PRESENCE OF WITNESSES:

- 1.
- 2.

## GENERAL SPECIFICATIONS

These specifications are for work to be done, items to be supplied and materials to be used in the works as shown and defined on the drawings and described herein, to the satisfaction of the Owner / Architect

**GENERAL:** The workmanship is to be the best possible and of a high standard. The contractor shall take all steps immediately to make up deficiency if any noticed by the Owner / Architect. Use must be made of special tradesmen in all aspects of the work and allowance must be made in the rates for the same. The materials to be provided by the contractor shall be in accordance with the samples already got approved from the Owner / Architect by the Contractor and in conformity with specification and approved list of manufactures and brand. The contractor shall produce all invoices, vouchers or receipts for any materials if called upon to do so by the Owner / Architect. Samples of materials are to be submitted to the Owner / Architect for their approval before the contractor orders or deliver the materials to the site. Samples together with their packing are to be provided free of charge by the Contractor and should any materials be rejected they will be removed from the site at the contractors expense. All samples will be retained by the Owners / Architects for comparison with materials which will be delivered at site. Also the contractor will be required to submit specimen finishes of colors, fabrics etc. for the approval of the Owners / Architects before proceeding with the works.

The contractor shall be responsible for providing and maintaining temporary covering required for the protection of finished work. He is also to clean out all wood shavings, cut ends and other waste from all parts of the works before covering or infillings are constructed. All guarantees & warranties provided by manufacturer of all products used are to be handed over in original to the owner on completion of work.

### 1. FLOORING & CLADDING

S.No	ITEM	STANDARD APPLICATION	SPECIFICATION
1	Flooring in Transaction, office, Customer Lounge, conference Room, Self Service Lobby & SDV Areas.	Vitrified Tiles of size 2'X2'	Marbonite - Trascania stains free shade or equivalent of similar shade. Tiles shall confirm to IS 1237- Edition 2.3, Variation in dimension not to exceed $\pm 1.0MM$ . The equivalent brand of Nitco, Naveen, Bell, somany, Kajaria, HR Jhonson, Asian granite, Varmora etc. may be considered.
2	Flooring In Toilet.	Ceramic Tiles of size 1'X1'	IVORY shade & anti Skid from HRJ, Nitco, Naveen, Kajaria, Somany, Varmora, sunheart etc. or equivalent of similar shade. Tiles shall confirm to IS 1237- Edition 2.3, Variation in dimension not to exceed $\pm 1.0MM$
3	Flooring at Main Entrance & Wall Cladding at main Entrance.	GRANITE- Lakha Red or Ruby Red	The thickness of the slab shall be 20mm. Tolerance of $\pm 2$ mm shall be allowed for the thickness. The slabs shall be of selected quality, hard, sound, dense and homogeneous in texture free from cracks, decay, weathering and flaws. The slabs shall have the top (exposed) face polished before being brought to site, unless otherwise specified. Before starting the work the contractor shall get the samples of slabs approved by the Engineer-in-Charge.
4	Flooring in Store, UPS & Battery Room, Parking Area.	KOTA STONE 23"X23" - Mirror Polished	The thickness of the slab shall be 25mm. Tolerance of $\pm 2$ mm shall be allowed for the thickness. The slabs shall be of selected quality, hard, sound, dense and homogeneous in texture free from cracks, decay, weathering and flaws. They shall be of the colour indicated in the drawings or as instructed by the Engineer-in-Charge. The slabs shall have the top (exposed) face polished before being brought to site, unless otherwise specified. Before starting the work the contractor shall get the samples of slabs approved by the Engineer-in-Charge.
5	Wall Tiles in Toilet	Ceramic Tiles of size 2'X1'	IVORY shade & anti Skid from HRJ, Nitco, Naveen, Kajaria, Somany, Varmora, sunheart etc. or equivalent of similar shade. Tiles shall confirm to IS 1237- Edition 2.3, Variation in dimension not to exceed $\pm 1.0MM$ .

## 2. JOINERY DETAILS

S.No	Item	Standard Application	Specification
1	Door, Window, Ventilators.	Partially/Fully glazed Aluminum Shutter, hinged & mounted on Aluminum frame.	The Aluminum Section shall be powder coated with ivory colour. Door should be of same colour as of frame. The aluminum extruded sections shall conform to IS 733 and IS 1285 for chemical composition and mechanical properties. The stainless steel screws shall be of grade AISI 304. The permissible dimensional tolerances of the extruded sections shall be as per IS 6477 and shall be such as not to impair the proper and smooth functioning/operation and appearance of door and windows. Aluminum glazed doors; windows etc. shall be of sizes, sections and details as shown in the drawings. The details shown in the drawings may be varied slightly to suit the standards adopted by the manufacturers of the aluminum work, with the approval of Engineer-in-Charge. Before proceeding with any fabrication work, the contractor shall prepare and submit, complete fabrication and installation drawings for each type of glazing doors, windows, ventilators and partition etc. for the approval of the Engineer in-Charge. Paneling Material: - Particle Board- Synthetic resin bonded flat pressed three layers, multilayer and graded particle board defined in IS 3087 having superfine surface shall be used for production of pre laminated particle board. For ECO Marks the particleboard shall also conform to the requirements of ECO Mark specified in IS 3087. Float Glass - It shall be clear, float transparent and free from cracks. The float glass shall conform to the IS 14900 and 06 MM thick.
		Partially / Fully glazed Teak Wood Door hinged & mounted on Sal wood Frame.	Timber for door, window and ventilators frames shall be of high quality Sal Wood. A tolerance of $\pm 2$ mm shall be permitted in the specified finished dimensions of timber sections in frames. Paneled or glazed shutters for doors, windows, ventilators and cupboards shall be constructed in the form of timber frame work of stiles and rails with panel inserts of timber, plywood, block board, veneered particle board, fiber board wire gauze or float glass. The shutters may be single or multi paneled, as shown in the drawings or as directed by the Engineer-in-Charge. Timber for framework, material for panel inserts and thickness of shutters shall be as specified. Generally paneled glazed or paneled and glazed shutter shall conform to IS 1003 (Pt. 1 & 2).
2	Toilet Door	UPVC Door hinged & Mounted on Heavy duty UPVC Frames.	The door unit should be steel reinforced , water drainage does not pass through the reinforcement chamber. The product should be free from all sharp edges and blurs.

## 3. FALSE CEILING, LIGHT FIXTURES, WALL FINISHING, PANELLING & PARTITION

S.No	Item	Standard Application	Specification
1	LIGHT FIXTURES	2'X2' size LED light fixtures.	Philips, Wipro, Bajaj, Crompton, Havells or equivalent etc. to be fitted in False ceiling with 2'X2' grid. LED Spot light from Philips / Wipro, Bajaj, Crompton, Havells or equivalent as per Architect Instruction to be selected of appropriate make, flush mounted to be fitted in Gypsum Ceiling. In rural and semi- urban branches where only gypsum board ceiling is provided and LED fittings are not available there 2'X2' mirror optic fixture with CFL Lamps / CFL Spotlights shall be provided.
2	FALSE CEILING	Combination of Heavy duty Commercial on 2'X2' metallic frame with ceiling tiles and Gypsum board false ceiling in ratio 40:60 as per coverage.	4" sunk false ceiling equivalent of Armstrong, Tridon, Conwed, Comceil etc. 600x600 / 15mm dune supreme RH 99 prima tiles with regular edge frame work as specified by Armstrong, Tridon, Conwed, Comceil etc. company / equivalent, thus covering 40% of area whereas the balance area to be covered with gypsum board (IS2095-1982) false ceiling about 60% area coverage and vertical sunk areas. Provision of False ceiling at Rural & semi Urban Branches would be need based and as per décor required, with specific approval of RO.
3	PAINTING OF WALL & CEILING	Walls over PoP/ Putty base painted with Plastic emulsion paint for internal side and with weather proof emulsion paint on external walls.	The plastered surface of structure walls / ceiling to be finished with two or more coats of putty over which finishing coat of Pop shall be applied to ensure smooth surface. The finished surface is to be painted with two or more coats of Asian Royal/ Nerolac feature touch/Johnson & Nicholson/Shalimar/ Berger Pearl finish or equivalent for internal wall & two or more coats of Apex Ultima/ / Durashield or equivalent for External wall finish in Ivory or Broken white color.
4	PARTITION/ PANELING	Details as per drawing enclosed. Exterior side Laminate finished over 6 MM commercial ply fixed over Batons and glazed as per requirement.	Class II Teak wood Batons fixed at 2' Center to center covered with 6 mm commercial ply conforming to IS 303. The exterior surface to be finished with Laminate as specified in drawing enclosed. For low height partition & full height fully/ partially glazed partition, the Glazing shall be done with 08 MM thick float glass conforming to IS 14900, enclosed in frame.
6	LAMINATE	1 MM thick of Shades as specified in drawing & Details enclosed.	The thickness of all Laminates shall be uniform, within a tolerance of $\pm 5$ per cent. Corresponding Laminates on either side of the centre one shall be of the same thickness and species. Confirming to IS 14616.

#### 4. LAMINATION DETAIL

COLOUR	STANDARD APPLICATION	SHADE & MAKE
WHITE LAMINATE	Base and on Table / Counter Top	Signature - 101 MT Nobel White, Formica - G324/1324 Super White, Heritage- 101 SD Super white, Silicon - 101 MT White, Euro - 101 SF, Green lam - 101 White, Century - 107 Snow White, New Mica - 3501 White, or equivalent of similar shade
RED LAMINATE	1" Band on Bottom of 4" TOP & Bottom Skirting	Signature - 231 SF Deep Spice, Formica - G 566/1566, Heritage - 1234 OAK Red, Silicon - 176 SF Vodafone red, or equivalent of similar shade
BLUE LAMINATE	3" Band on Top of 4" TOP & Bottom Skirting	Signature - 240 SF Royal Blue, Formica -G457J /1457 Spectrum Blue, Silicon- 200 SF Blue, Euro - 192 SF, New Mica- 3590 Blue, or equivalent of similar shade
BEIGE LAMINATE	For Table Top & Counter Top	Signature- White Chedar Shade, Mould walnut(SF)- 567, Associate Laminates - White chedar W 2085 ST 01, Amulya 2002 SF / Europa Beech or equivalent of similar shade.

#### MODE OF MEASUREMENT

- Doors & windows:** Clear areas over one face inclusive of frame shall be measured. Hold fasts and portions embedded in masonry or flooring shall not be measured.
- Grills:** Clear area of grill shall be measured.
- Partitions in Woodwork:** The partition height shall be measured upto bottom of false ceiling and framing members / ply going above shall not be measured.
- Decorative paneling over wall:** The area of cladding shall be measured in square metres. The gross area covered will be measured.
- False Ceiling:** For false ceiling work, the measurement shall be for the actual area covered. No deductions shall be made for cut-outs for light fittings, speakers etc.
- Wood work:** For conversion of inches to feet & cm to metre, the resultant figure shall be taken upto two digits after decimal point. Third digit shall not be taken into account.
- Boxing of Windows:** Actual area of boxing will be measured. Size of wooden frame will not be included in the measurement.
- Storage Units:** Area will be calculated as length, measured on front face multiplied by height of unit.
- Paintings:** Windows & grills: Clear area of front face shall be measured. It will include painting rebates in frame, shutters, beadings & both sides of grill. Walls: Area of wall upto bottom of false ceiling will be measured. No separate quantity for cornice will be measured.

Signature of Contractor

## **LIST OF APPROVED NOMINATION MANUFACTURERS / BRANDS**

### **NOTE:**

1. All materials shall be of the 1st quality and wherever possible ISI marked. If ISI mark is not available, it should conform to BIS specification
2. Wherever contractor proposes to use equivalent makes (i.e. other than specified), the same shall be done after prior approval of the Owner / Architect. Any additional expenditure and time due to this shall be solely on contractor's account and no claims whatsoever shall be entertained, in this regard.
3. Read, " or equivalent approved" at the end of the list of approved manufacturers / brand for every material.

### **APPROVED MANUFACTURER / BRAND**

1. Gypsum board & accessories: India Gypsum Ltd.
2. Plywood: Greenply, Century
3. Block board: Century, Green
4. Cement Board: Everest
5. Laminate: Greenlam, Century, Royal Touche
6. Screws: GWK
7. Wall putty: NCL Altek, Birla, Asian
8. Wood Preservatives: Wood guard / Termisil
9. Adhesive: Fevicol, Vamicol, Araldite
10. SS hinges & tower bolts: Ebco, Ekri, Godrej
11. SS hinges & latch: Ebco, Ekri, Godrej
12. SS –Brush Finish Door handles, knobs: Kich
13. Locks: Godrej, Hettich, Hafele
14. Drawer Slides, sliding hardware, Telescopic slides & spring clips: Hettich, Hafele
15. Door Closers: Everite
16. Castors: Zipco
17. Glass: Asahi, Modiguard
18. Toughened Glass: Impact Safety Glass, Suresafe.
19. Floor Spring: Godrej
20. Patch fittings: Hafele, Ozone, Dorma
21. Glass Door handles: 2 feet long
22. Corian: Marino Hanex
23. Plumbing Items: Astral, Supreme
24. Sanitary Fittings & fixtures: Jaquar, Hindware

Signature of Contractor

# Financial Bid

<b>BOQ FOR CIVIL &amp; INTERIOR WORKS OF UNION BANK OF INDIA, REGIONAL OFFICE SILIGURI</b>					
<b>SL.</b>	<b>DESCRIPTION</b>	<b>Q'TITY</b>	<b>UNIT</b>	<b>RATE</b>	<b>AMOUNT</b>
<b>I.</b>	<b>CIVIL WORKS</b>				
1	<b>SYNTHETIC ENAMEL PAINT ON WALLS / STEEL WINDOWS / WOODWORK</b> Painting all the windows, grill, collapsible gate & existing doors with two coats of Synthetic Enamel Paint over a coat of primer of approved shade, make & color at all heights & levels complete as directed as per manufacturer's specifications, (Grills, Shutter, Door & Window Brackets, Wooden Partition) complete as directed by the architect.	420.00	Sq.ft.		
2	<b>PLASTIC EMULSION PAINT WORK FOR INTERNAL WALLS / CEILING</b> The plastered surface of structural walls / ceiling to be finished with two or more coats of putty over which finishing coat of pop shall be applied to ensure smooth surface. The finished surface is applied primer and then painted with two or more coats of Asian Royal/ Nerolac feature touch/ Johnson & Nicholson/ Shalimar/Berger Pearl finish or equivalent for internal walls.	8,855.33	Sq.ft.		
3	<b>WALL PUTTY</b> Providing & applying 2 coats of J.K wall putty upto false ceiling height	8,855.33	Sq.ft.		
<b>SUB TOTAL CIVIL WORKS</b>					
<b>II.</b>	<b>INTERIOR &amp; FURNISHING WORKS</b>				
4	<b>P/F Full height Double skin partition (Both side 8mm Calcium silicate board conforming to BS-476 partition) with following specification with low VOC acrylic emulsion paint both side with following specification</b> Providing and fixing partition upto ceiling / false ceiling height consisting of G.I. frame and required board, including providing and fixing of frame work made of special section power pressed/ roll form G.I. sheet with zinc coating of 120 gms/sqm (both side inclusive), consisting of floor and ceiling channel 50mm wide having equal flanges of 32 mm and 0.50 mm thick, fixed to the floor and ceiling at the spacing of 610 mm centre to centre with dash fastener of 12.5 mm dia meter 50 mm length or suitable anchor fastener or metal screws with nylon plugs and the studs 48 mm wide having one flange of 34 mm and other flange 36 mm and 0.50 mm thick fixed vertically within flanges of floor and ceiling channel and placed at a spacing of 610 mm centre to centre by 6 mm dia bolts and nuts, including fixing of studs along both ends of partition fixed flush to wall with suitable anchor fastener or metal screws with nylon plugs at spacing of 450 mm centre to centre, and fixing of boards to both side of frame work by 25 mm long dry wall screws on studs, floor and ceiling channels at the spacing of 300 mm centre to centre.	532.36	Sq.ft.		

**BOQ FOR CIVIL & INTERIOR WORKS OF UNION BANK OF INDIA, REGIONAL OFFICE SILIGURI**

SL.	DESCRIPTION	Q'TITY	UNIT	RATE	AMOUNT
	<p>The boards are to be fixed to the frame work with joints staggered to avoid through cracks, M.S. fixing channel of 99 mm width (0.9 mm thick having two flanges of 9.5 mm each) to be provided at the horizontal joints of two boards, fixed to the studs using metal to metal flat head screws, including jointing and finishing to a flush finish with recommended jointing compound, jointing tape, angle beads at corners (25 mm x 25 mm x 0.5 mm), joint finisher and two coats of primer suitable for board as per manufacture's specification and direction of engineer in charge all complete.</p> <p>66mm overall thickness Partition with 8mm thick double skin Calcium Silicate Board made with Calcareous &amp; Siliceous materials reinforced with cellulose fiber manufactured through autoclaving process with Compressive Strength 225 kg/sq.cm, Bending Strength 100 kg./ sq.cm with two coats of low VOC interior grade acrylic emulsion paint of approved make and shade. Rates are including polish &amp; paint complete.</p>				
5	<p><b>Providing and fixing low height double skin partition (Both side 8mm thick double skin Calcium Silicate Board with acrylic emulsion paint) following specifications</b></p> <p>Providing and fixing of 1200 mm height approx (Low Height) partition consisting of G.I. frame and required board, including providing and fixing of frame work made of special section power pressed/ roll form G.I. sheet with zinc coating of 120 gms/ sqm(both side inclusive), consisting of floor and ceiling channel 50mm wide having equal flanges of 32 mm and 0.50 mm thick, fixed to the floor and ceiling at the spacing of 610 mm centre to centre with dash fastener of 12.5 mm dia meter 50 mm length or suitable anchor fastener or metal screws with nylon plugs and the studs 48 mm wide having one flange of 34 mm and other flange 36 mm and 0.50 mm thick fixed vertically within flanges of floor and ceiling channel and placed at a spacing of 610 mm centre to centre by 6 mm dia bolts and nuts, including fixing of studs along both ends of partition fixed flush to wall with suitable anchor fastener or metal screws with nylon plugs at spacing of 450 mm centre to centre, and fixing of boards to both side of frame work by 25 mm long dry wall screws on studs, floor and ceiling channels at the spacing of 300 mm centre to centre.</p>	720.00	Sq.ft.		



**BOQ FOR CIVIL & INTERIOR WORKS OF UNION BANK OF INDIA, REGIONAL OFFICE SILIGURI**

SL.	DESCRIPTION	Q'TITY	UNIT	RATE	AMOUNT
	<p>The boards are to be fixed to the frame work with joints staggered to avoid through cracks, M.S. fixing channel of 99 mm width (0.9 mm thick having two flanges of 9.5 mm each) to be provided at the horizontal joints of two boards, fixed to the studs using metal to metal flat head screws, including jointing and finishing to a flush finish with recommended jointing compound, jointing tape, angle beads at corners (25 mm x 25 mm x 0.5 mm), joint finisher and two coats of primer suitable for board as per manufacture's specification and direction of engineer in charge all complete.</p> <p>66mm overall thickness Partition with 8mm thick double skin Calcium Silicate Board made with Calcareous &amp; Siliceous materials reinforced with cellulose fiber manufactured through autoclaving process with Compressive Strength 225 kg/sq.cm, Bending Strength 100 kg./ sq.cm with two coats of low VOC interior grade acrylic emulsion paint of approved make and shade . The top capping of the partition shall be teak wood 70mmx12 mm with tapered edge finished including melamine polish etc. complete. Rates are including polish &amp; paint complete.</p>				
6	<p><b>P/F full ht. Double skin partly boards (Both Side 8mm thick Calcium silicate board conforming to BS-476 ) and partly glazed partition with lamination consisting G.I. Frame with following specification: (for RH Cabin, DRH cabin and conference room)</b></p> <p>i) Providing and fixing partition upto ceiling height consisting of G.I. Frame and required board, including providing and fixing of frame work made of special section power pressed/ roll form G.I. sheet with zinc coating of 120 gms/sqm(both side inclusive), consisting of floor and ceiling channel 50mm wide having equal flanges of 32 mm and 0.50 mm thick, fixed to the floor and ceiling at the spacing of 610 mm centre to centre with dash fastener of 12.5 mm dia meter 50 mm length or suitable anchor fastener or metal screws with nylon plugs (except glass portion- in glass portion frame would be 600mm C/C in vertical direction &amp; top and bottom at Horizontal direction ) and the studs/members 48 mm wide having one flange of 34 mm and other flange 36 mm and 0.50 mm thick fixed vertically within flanges of floor and ceiling channel and placed at a spacing of 610 mm centre to centre both direction by 6 mm dia bolts and nuts, including fixing of studs along both ends of partition fixed flush to wall with suitable anchor fastener or metal screws with nylon plugs at spacing of 450 mm centre to centre.</p>	592.86	Sq.ft.		

**BOQ FOR CIVIL & INTERIOR WORKS OF UNION BANK OF INDIA, REGIONAL OFFICE SILIGURI**

SL.	DESCRIPTION	Q'TITY	UNIT	RATE	AMOUNT
	ii) Fixing of 8mm thick Calcium silicate board conforming to BS-476 on both side of frame work by 25 mm long dry wall screws on studs, floor and ceiling channels at the spacing of 300 mm centre to centre. The boards are to be fixed to the frame work with joints staggered to avoid through cracks, M.S. fixing channel of 99 mm width (0.9 mm thick having two flanges of 9.5 mm each) to be provided at the horizontal joints of two boards, fixed to the studs/members using metal to metal flat head screws, angle beads at corners( 25mmX25mmx 0.5mm) including jointing and finishing to a flush finish including with two coats of low VOC interior grade acrylic emulsion paint of approved make and shade. ( Rate inclusive paint, glass & other finishes).				
	iii) 5mm thick float glass in middle panel fixed with teak wood beading of section 32x10mm on both side including polishing with melamine. Height of glass panel shall be about 1200mm/900mm with required suitable beads as per direction of engineer in charge.				
7	<b>FIXED GLASS PARTITION</b> Fixed glass partition with 12 mm thk toughened glass fixed with patch fittings and connectors, gaps to be filled with clear silicon, including all charges complete as directed. (AT OFFICE ENTRANCE)	133.30	Sq.ft.		
7	<b>DOOR CHOWKHAT COVER</b> The door shall be provided with 30 x 6 mm beading on all sides of the Door chowkhat connecting with wall and finished with approved laminate.	9.00	No.		
8	<b>MAIN ENTRANCE DOUBLE DOOR</b> The door shall be made of 12mm thk toughen glass, over floor spring, patch fittings, lock and SS handles, complete as directed. Door size 5' x 7'	1.00	No.		
9	<b>PARTLY GLAZED FLUSH DOOR</b> Providing and fixing 35mm thick partly glazed flush door shutter conforming to IS 2202 with both .sides commercial ply finished with 1.0 mm thick decorative laminate of approved make and shade using 100 mm size along with 1 strip of red laminate 1" wide and 1 strip of blue laminate 3" wide over commercial ply in bottom & top . Brass hinges of approved quality with G.S. screws complete with all necessary hardware- handle locks, aldrops handles, door closer all of approved make as by the architect. For battery/ups room= 2'6" x 7';	1.00	No.		
10	<b>PARTLY GLAZED FLUSH DOOR</b> Providing and fixing 35mm thick partly glazed flush door shutter conforming to IS 2202 with both .sides commercial ply finished with 1.0 mm thick decorative laminate of approved make and shade using 100 mm size along with 1 strip of red laminate 1" wide and 1 strip of blue laminate 3" wide over commercial ply in bottom & top . Brass hinges of approved quality with G.S. screws complete with all necessary hardware- handle locks, aldrops handles, door closer all of approved make as by the architect. For Record Room & Store Room/ Toilet main door/Pantry door = 3' x 7'	4.00	No.		

**BOQ FOR CIVIL & INTERIOR WORKS OF UNION BANK OF INDIA, REGIONAL OFFICE SILIGURI**

SL.	DESCRIPTION	Q'TITY	UNIT	RATE	AMOUNT
11	<b>DY. REGIONAL HEAD/ REGIONAL HEAD/DOCTOR'S CABIN DOOR</b> The door shall be made of 12mm thk toughen glass, over floor spring, patch fittings, lock and SS handles, complete as directed. (Size: 3'X7')	4.00	No.		
12	<b>CONFERENCE ROOM CABIN DOOR</b> The double door shall be made of 12mm thk toughen glass, over floor spring, patch fittings, lock and SS handles, complete as directed. (Size 4'0" X 7'0")	1.00	No.		
13	<b>REGIONAL HEAD TABLE</b> Providing fixing and fitting in position executive table (8'00"L X 3'6"W X 2'6"H) having side unit (4'0"L X 1'6"W X 2'6"H) and Made out of 19 mm commercial ply board as per drawing enclosed including storage unit with 3 drawers, keyboard on channels, cable manager. Drawer unit and verticals made out of 19 mm commercial ply board. PC stands for PC below worktop and 19 mm ply board footrest finished with enamel paint. All Drawers to be provided with Godrej lock & SS handle of approved make. The exposed side of front façade, drawer front shall be finished with 01 mm laminate along with 1 strip of red laminate 1" wide and 1 strip of blue laminate 3" wide over commercial ply in bottom as per drawing enclosed. The inside shall be melamine polished to a smooth finish., etc. as directed by the architect.	1.00	No.		
14	<b>DY. REGIONAL HEAD TABLE</b> Providing fixing and fitting in position executive table (6'01"L X 3'6"W X 2'6"H) having side unit (4'0"L X 1'6"W X 2'6"H) and Made out of 19 mm commercial ply board as per drawing enclosed including storage unit with 3 drawers, keyboard on channels, cable manager. Drawer unit and verticals made out of 19 mm commercial ply board. PC stands for PC below worktop and 19 mm ply board footrest finished with enamel paint. All Drawers to be provided with Godrej lock & SS handle of approved make. The exposed side of front façade, drawer front shall be finished with 01 mm laminate along with 1 strip of red laminate 1" wide and 1 strip of blue laminate 3" wide over commercial ply in bottom as per drawing enclosed. The inside shall be melamine polished to a smooth finish., etc. as directed by the architect.	2.00	No.		
15	<b>CHIEF MANAGER'S EXECUTIVE TABLE</b> Providing fixing and fitting in position executive table (5'0"L X 2'6"W X 2'6"H) having side unit (3'0"L X 1'6"W X 2'6"H) and Made out of 19 mm commercial ply board as per drawing enclosed including storage unit with 3 drawers, keyboard on channels, cable manager. Drawer unit and verticals made out of 19 mm commercial ply board. PC stands for PC below worktop and 19 mm ply board footrest finished with enamel paint. All Drawers to be provided with Godrej lock & SS handle of approved make. The exposed side of front façade, drawer front shall be finished with 01 mm laminate along with 1 strip of red laminate 1" wide and 1 strip of blue laminate 3" wide over commercial ply in bottom as per drawing enclosed. The inside shall be melamine polished to a smooth finish., etc. as directed by the architect	3.00	No.		

**BOQ FOR CIVIL & INTERIOR WORKS OF UNION BANK OF INDIA, REGIONAL OFFICE SILIGURI**

SL.	DESCRIPTION	Q'TITY	UNIT	RATE	AMOUNT
16	<p><b>OFFICERS TABLE</b>                      Providing fixing and fitting in position executive table (4'6"L X 2'0"W X 2'6"H) having side unit (3'0"L X 1'6"W X 2'6"H) and Made out of 19 mm commercial ply board as per drawing enclosed including storage unit with 3 drawers, keyboard on channels, cable manager. Drawer unit and verticals made out of 19 mm commercial ply board. PC stands for PC below worktop and 19 mm ply board footrest finished with enamel paint. All Drawers to be provided with Godrej lock &amp; SS handle of approved make. The exposed side of front façade, drawer front shall be finished with 01 mm laminate along with 1 strip of red laminate 1" wide and 1 strip of blue laminate 3" wide over commercial ply in bottom as per drawing enclosed. The inside shall be melamine polished to a smooth finish., etc. as directed by the architect.</p>	38.00	No.		
17	<p><b>RECEPTION TABLE</b>                      Providing fixing and fitting in position executive table (5'0"L X 2'0"W X 2'6"H) Made out of 19 mm commercial ply board with <b>corian on top</b> as per drawing enclosed including storage unit with 3 drawers, keyboard on channels, cable manager. Drawer unit and verticals made out of 19 mm commercial ply board. PC stands for PC below worktop and 19 mm ply board footrest finished with enamel paint. All Drawers to be provided with Godrej lock &amp; SS handle of approved make. The exposed side of front façade, drawer front shall be finished with 01 mm laminate along with 1 strip of red laminate 1" wide and 1 strip of blue laminate 3" wide over commercial ply in bottom as per drawing enclosed. The inside shall be melamine polished to a smooth finish., etc. as directed by the architect.</p>	1.00	No.		
18	<p><b>GUARD TABLE</b>                      Providing fixing and fitting in position executive table (4'0"L X 1'6"W X 2'6"H) Made out of 19 mm commercial ply board as per drawing enclosed . The inside shall be melamine polished to a smooth finish., etc. as directed by the architect.</p>	1.00	No.		
19	<p><b>DOCTOR'S TABLE</b>                      Providing fixing and fitting in position executive table (3'0"L X 2'0"W X 2'6"H) Made out of 19 mm commercial ply board as per drawing enclosed . The inside shall be melamine polished to a smooth finish., etc. as directed by the architect.</p>	1.00	No.		

**BOQ FOR CIVIL & INTERIOR WORKS OF UNION BANK OF INDIA, REGIONAL OFFICE SILIGURI**

SL.	DESCRIPTION	Q'TITY	UNIT	RATE	AMOUNT
20	<p><b>FILLING CABINET</b> Full height Filing cabinet upto False ceiling. The storage shall be wall mounted. All sides and shutters made of 19mm commercial ply board &amp; back to be made of 6mm thick commercial ply. The exposed side of, front facade, drawer front shall be finished with 1mm laminate as per decor with top and bottom skirting as per details. Depth to be 18" and fitted with Godrej locks and approved SS fittings &amp; hardware. The unit to have compartments at 16" height and the shelf should have vertical dividers. The said cabinet to be finished with 1.0mm thick laminate on all visible exterior surface and 0.8mm thick laminate on all inside surfaces. The cabinet to have storage with shutter on lower side ie upto 30". All the shutters to be hung on auto close hinges and provided with 6" long SS satin finished handles and multilocks. All complete including all necessary hardware as per details drawing and as instructed by EIC.</p>	520.41	Sq.ft.		
21	<p><b>LOW HT. FILING CABINET</b> The cabinet is 1'-6" deep &amp; 2'6" height &amp; same in specification mentioned in 13.a. with sliding shutters, complete as directed by the architect.</p>	199.57	Sq.ft.		
22	<p><b>CABINET FOR KITCHEN/PANTRY</b> Providing fitting &amp; fixing cabinet below the counter of Pantry made of 18 mm thk. BWR ISI plyboard with insertion of SS baskets for storage of cutlery, cup &amp; saucer, complete as directed by the architect.</p>	33.94	Sq.ft.		
23	<p><b>PANELLING WITH LAMINATED FINISH</b> Details as per drawing. Exterior side laminate finished over 6mm commercial ply fixed over batons as per requirement. The 4" top &amp; bottom skirting shall be made of 1" Red laminate &amp; 3" blue laminate. Class II teak wood batons fixed at 2' center to center covered with 6mm commercial ply conforming to IS 303. The exterior surface to be finished with laminate as specified. (for exposed columns)</p>	503.50	Sq.ft.		
24	<p><b>VERTICAL BLINDS</b> Providing, fitting in position vertical blinds of 4" strips of Vista or equivalent make in white colour, complete as directed by the architect.</p>	156.00	Sq.ft.		
25	<p><b>NOTICE BOARD:</b> Providing &amp; fitting in position 4' X 3' Notice board with combination of acrylic &amp; soft board</p>	12.00	Sq.ft.		
26	<p><b>FALSE CEILING WORK</b> Providing &amp; fixing false ceiling having combination of heavy duty commercial on 2' X 2' metallic frame with ceiling tiles, wooden planks and gypsum board false ceiling in ratio 40: 60 as per coverage. 4" sunk false ceiling equivalent of Armstrong, Tridon, conwed, Cornceil, etc. 600x600 15mm dune supreme RH 99 prima tiles with regular edge frame work as specified by Armstrong, Tridon, conwed, Cornceil, etc. company/ equivalent, thus covering 40% of the area whereas the balance area to be covered with gypsum board (IS2095-1982) false ceiling about 60% area coverage and vertical sunk areas.</p>	4,576.03	Sq.ft.		

**BOQ FOR CIVIL & INTERIOR WORKS OF UNION BANK OF INDIA, REGIONAL OFFICE SILIGURI**

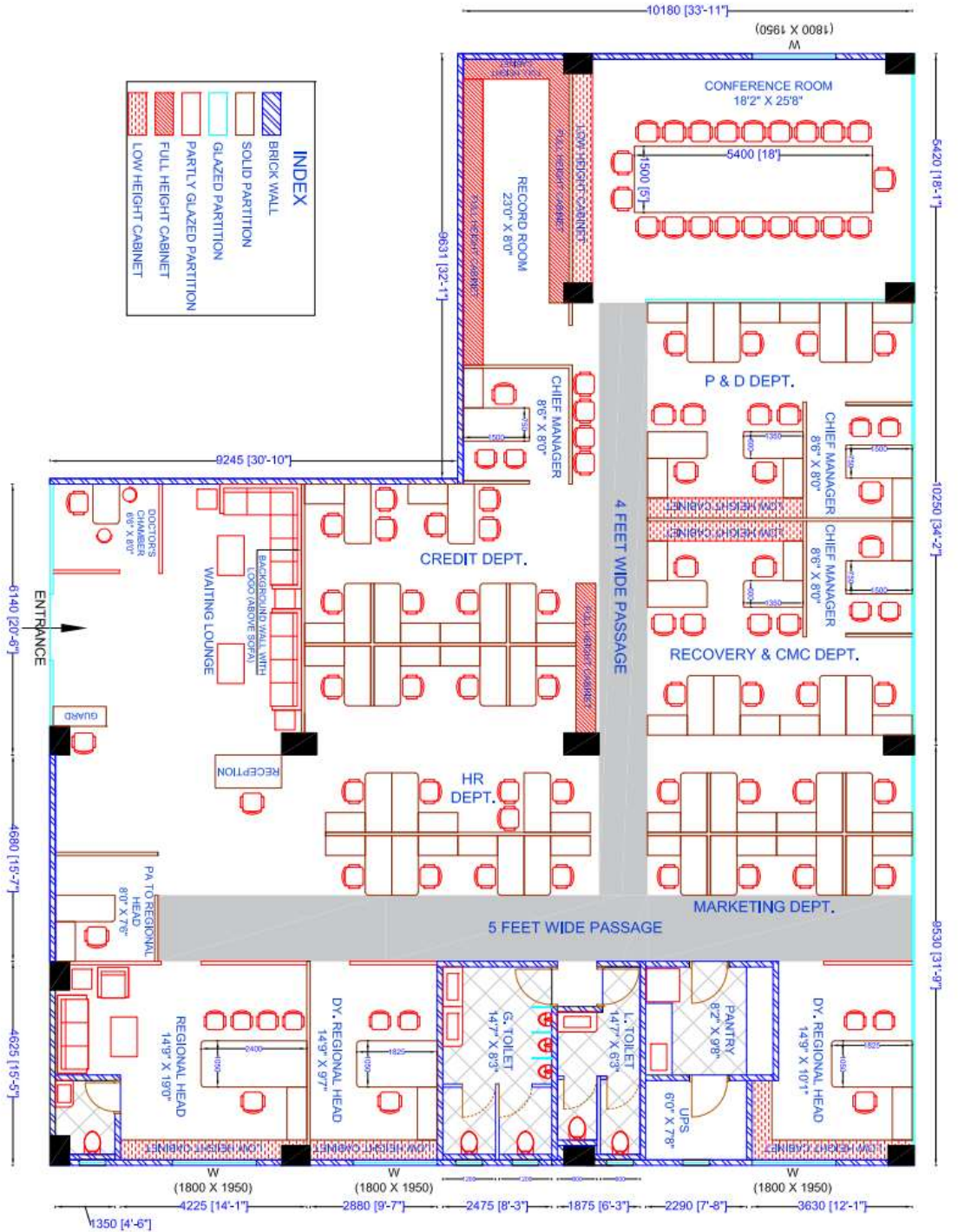
SL.	DESCRIPTION	Q'TITY	UNIT	RATE	AMOUNT
27	<b>L SHAPED &amp; 4 SEATER SOFA &amp; 3 SEATER SOFA WITH SINGLE SOFA - SOFA FOR CUSTOMER LOUNGE &amp; REGIONAL HEAD CHEMBER:</b> Sofa fully Upholstered in red colour with high end foam of approved brand with structure made out of wooden frames complete as directed.	14.00	Seat		
28	<b>CENTER TABLE</b> 2'x3' with 8 mm Glass Top over Teak Wood frame 16" high, melamine polished complete as directed	3.00	No.		
29	<b>SIDE TABLE</b> 1.5'x1.5' with 8 mm Glass Top over Teak Wood frame 16" high, melamine polished complete as directed	4.00	No.		
30	<b>CONFERENCE ROOM TABLE</b> Providing fixing and fitting in position conference table (18'0"L X 5'0"W X 2'6"H) made out of 19 mm commercial ply board with <b>corian on top</b> as per drawing enclosed including cable manager. The exposed side of front façade, shall be finished with 01 mm laminate along with 1 strip of red laminate 1" wide and 1 strip of blue laminate 3" wide over commercial ply in bottom as per drawing enclosed. The inside shall be melamine polished to a smooth finish., etc. as directed by the architect.	1.00	NO.		
<b>FOR BACKGROUND WALL</b>					
31	<b>FULL HEIGHT PANELLING</b> Providing & fixing full height Laminate finish Wall paneling (with additional supports for hanging from slab) 60 mm thick made out of Al tubuler frame 50 x 38 mm at 600 mm c/c horizontally & vertically, anchored to the wall with skin of 12 mm thick BWR IS 303 grade plywood + 12 mm thk BWR grade IS 303 plywood and to be finished with 1.0 mm thick laminate. The cost to include that for all necessary hardware, adhesives, fixtures & fittings. All exposed edges to be finished with wooden beadings 12 mm thick of width matching the thickness of the partition. All exposed wood work to be finished with melamine polish. The cost to also include that for fixing the laminate in patterns with wire nail grooves as per design. Cost to include that for making L shaped alcove/ niche/ pelmet at the edges as shown in the drawing.The measurement to be measured in the elevation area without any extra rate for making such niche/ alcove/ pelmet.(Signature Laminates: 570 SF OVIEDO TEAK)	207.13	Sq.ft.		
32	<b>BRASS LETTERS</b> Providing & fixing Brass letters 150 mm high 5 mm thick of approved font & pattern on existing paneling including all fittings & fixtures as per drawings, including the cost of laquer finish. <b>UNION BANK OF INDIA REGIONAL OFFICE SILIGURI</b>	38.00	No		

**BOQ FOR CIVIL & INTERIOR WORKS OF UNION BANK OF INDIA, REGIONAL OFFICE SILIGURI**

SL.	DESCRIPTION	Q'TITY	UNIT	RATE	AMOUNT
33	<b>LOGO</b> Providing & fixing 3D Union Bank Logo in Acrylic box with overall diameter 750 mm & box depth 1" with the logo protruding out from the box by 1" in the corporate colors as shown in the drawing. The entire logo to be back lit & in 2 mm thick Acrylic sheet as shown in the drawing. Cost to include that for cutting, all necessary fittings & fixtures.	1.00	No		
34	<b>CORNER LIPPING</b> Providing and Fixing 25 x 6mm T.W lipping on corner or walls for edge protection. Rate inclusive of groove etc and all necessary hardware & including French polish.	81.54	Rft		
<b>SUB TOTAL INTERIOR &amp; FURNISHING WORKS</b>					
III.	<b>PLUMBING WORKS</b>				
35	Providing & fixing of SS Sink with mixture and Cock.(Size 18"x16")	1.00	No.		
36	Providing and fixing of WC with cister and cover complete.	5.00	No.		
37	Providing & fixing of Bib Cock	5.00	No.		
38	Providing & fixing of Pillar Cock	4.00	No.		
39	Providing & fixing of Sink Cock	1.00	No.		
40	Providing & fixing of Angle Cock	7.00	No.		
41	Providing & fixing of Connecting Pipe	7.00	No.		
42	Providing & fixing of Commod Shower	5.00	No.		
43	Providing & fixing of West Cupling	5.00	No.		
44	Providing & fixing of Sope Dispenser	4.00	No.		
45	Providing & fixing of Basin(Size 18"x16")	3.00	No.		
46	Providing & fixing of small corner Basin	1.00	No.		
47	Providing & fixing 600x450 mm beveled edge mirror of superior glass(of approved quality) complete with 6 mm thick hard board ground fixed to wooden cleats with C.P Brass screw and washer complete.	4.00	No.		
48	Providing and fixing white vitreous china flat back or wall type lipped front urinal basin of 430x260x350 mm with automatic flushing cistern with standard flush pipe and C.P Brass unions and G.I clamps complete, including painting of fittings and brackets, cutting and making good the wall	2.00	no.		
<b>SUB TOTAL PLUMBING WORKS</b>					
<b>SUB TOTAL INTERIOR &amp; FURNISHING WORKS</b>					
<b>SUB TOTAL CIVIL WORKS</b>					
<b>TOTAL CIVIL, INTERIOR, FURNISHINGS &amp; PLUMBING WORKS</b>					
<b>ADD GST</b>					
<b>GRAND TOTAL</b>					

Signature of Contractor

# TENDER DRAWING (Furnishing Layout)



INDEX	
	BRICK WALL
	SOLID PARTITION
	GLAZED PARTITION
	PARTLY GLAZED PARTITION
	FULL HEIGHT CABINET
	LOW HEIGHT CABINET

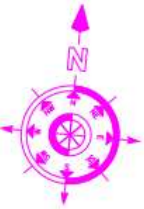
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**CLIENT:** UNION BANK OF INDIA.  
**PROJECT NAME:** UNION BANK OF INDIA, REGIONAL OFFICE, SILIGURI

**DESIGNED BY:** ER. CHETAN JHAWAR  
**SIGN.**

**CHECKED BY:** ER. BINAYAMRIT MUNDRA  
**SIGN.**

**SCALE = N.T.S**  
**SHEET NO.:** 01  
**REV. NO.:** :02  
**DATE -** 08.04.2024

**SIGN OF ENGINEER**  
**SIGN.**

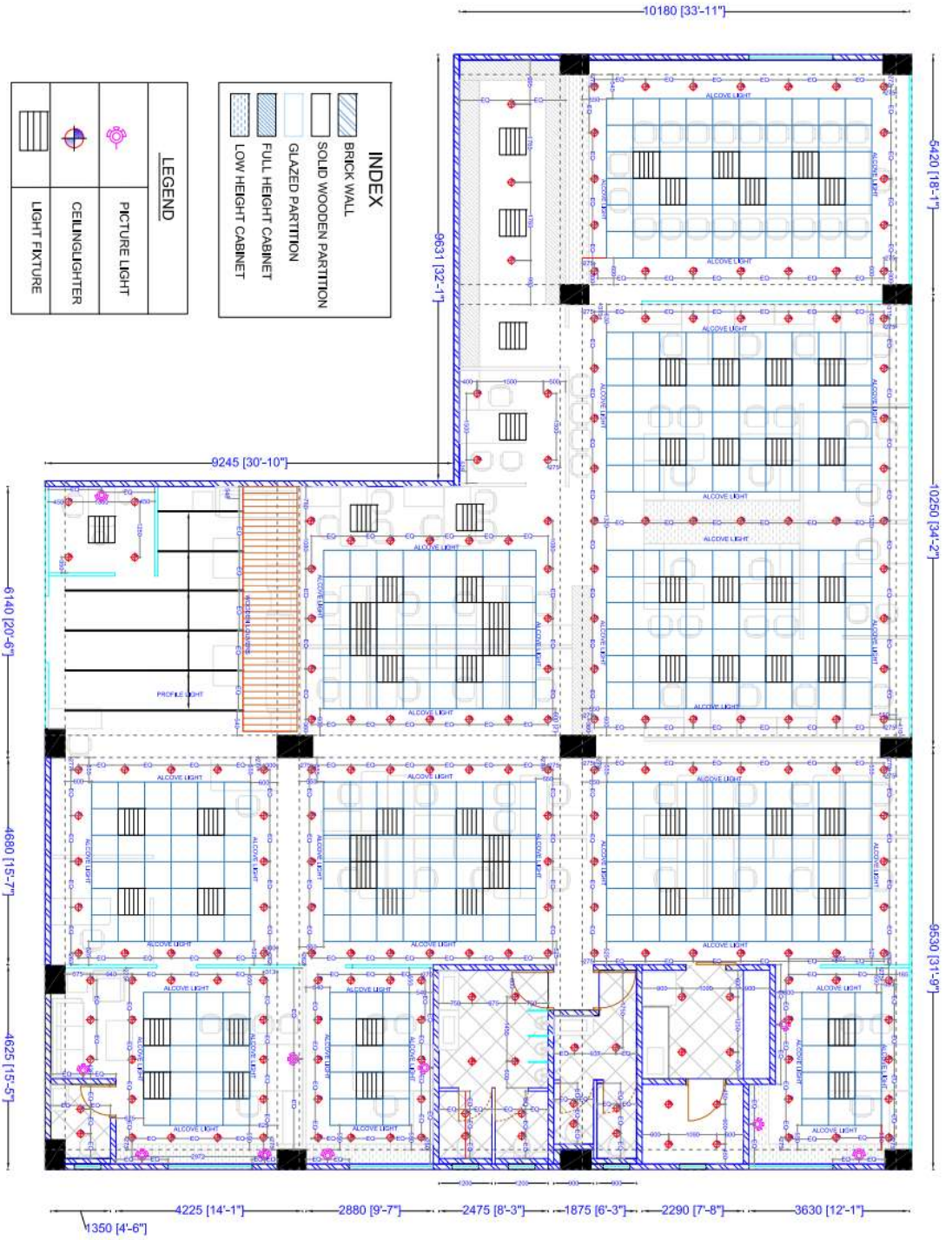


**K M B D**  
**ARCHITECT & ENGINEERS CONSORTIUM PVT.LTD**  
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 SILIGURI-734001, PH.NO.- 2540737 (O), 9434047719 (M)  
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# False Ceiling Layout



INDEX	
	BRICK WALL
	SOLID WOODEN PARTITION
	GLAZED PARTITION
	FULL HEIGHT CABINET
	LOW HEIGHT CABINET

LEGEND	
	PICTURE LIGHT
	CEILINGLIGHTER
	LIGHT FIXTURE

**TITLE: PROPOSED FALSE  
CELLING LAYOUT**

**CLIENT: UNION BANK OF  
INDIA.**

**PROJECT NAME: UNION  
BANK OF INDIA, REGIONAL  
OFFICE, SILIGURI**

**DESIGNED BY :**  
ER. CHETAN JHAWAR

**SIGN.**

**CHECKED BY :**  
ER. BINAYAMRIT  
MUNDRA

**SIGN.**

**SCALE = N.T.S**

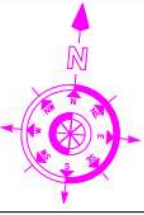
**SHEET NO: 01**

**REV. NO. :00**

**DATE - 09.04.2024**

**SIGN OF ENGINEER**

**SIGN.**



**K M B D**

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