

**NOTICE INVITING TENDER FOR PREMISES REQUIRED ON LEASE**

Union Bank requires a well-constructed commercial premise in ready possession at following locations:

For Union Bank of India, **Jamnagar Main Branch** on Ranjit road from Zulelal chowk to Sajuba Girls high school admeasuring carpet area of 1700 ± 10% sq ft at Ground Floor only.

Date of Issue of Tender	06-07-2024
Last date of submission of tender	29-07-2024 at 2:00 PM
Opening of Bid	29-07-2024 at 3:00 PM

Interested individuals/firms/companies download the application forms from Bank's website [www.unionbankofindia.co.in](http://www.unionbankofindia.co.in) or [www.eprocure.gov.in](http://www.eprocure.gov.in). The forms to be submitted at below address:

Union Bank of India  
Regional Office, Junagadh  
3<sup>rd</sup> floor, Milestone, Zanzarda marg,  
Junagadh, Gujrat-362001  
Cell No: 0285-2990184

The tender shall be submitted in 2 separate envelopes.

- Envelop No. 1 shall be marked as Technical Bid and shall contain Technical Bid of the tender. This envelop will be opened on the due date of Tender Opening Date.
- Envelop No. 2 shall be marked as Price Bid. This envelop will be opened at later date (to be intimated subsequently) of those whose prequalification application meets with eligibility criteria of the advertisement, acceptance of Technical Bid etc.
- Bidder should be mandatorily Property Owners only. No Broker should be allowed or entertained.
- During time of opening of Technical Bids, Owner/s or their representatives with proper authority letter from the Owner/s, advised to present.
- Along with technical bid format, Bidder must mandatorily enclose Approved plan with Occupancy Certificate and property should be Commercially approved else technical bid disqualified.
- Lease agreement should be for minimum for 10 Years.
- Strong Room required as per Bank Norms.
- Ladies & Gents Toilet required.
- Other specification as per technical bid format.

All the above two envelopes to be put in 3<sup>rd</sup> envelope super scribing the subject tender before submitting.

The technical bids will be opened on 29-07-2024 at 3:00 PM at Regional Office Junagadh in presence of the Tenderer/Bank's Representatives. All the tenderers are advised to be present on the date at specified time. Bidder's are advised not to make any alteration/modification in the tender documents in the tender documents or in any aspects whatsoever. No consideration will be given to a tender received after the time stipulated above and no extension will be allowed for submission of the tender.

The Union Bank of the India shall not bound to accept the lowest tender and reserves the right to accept or reject any or all the tenders without assigning any reasons whatsoever.

Regional Head

Seal/stamp of the firm/company

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**OFFER OF BANK'S PREMISES ON LEASE/ RENTAL BASIS**

**FORMAT OF TECHNICAL BID**

With reference to your advertisement in the local daily/ Bank's website/e-Procurement Portal dated \_\_\_\_\_, I/We hereby offer the premises owned by us for housing your branch/office on lease basis.

**PART A: GENERAL INFORMATION**

- I. Name of the owner/s :
- II. Share of each owner, if any, under joint ownership :
- III. Location :
- A. Name of the building/scheme :
- B. Sector No. :
- C. Street :
- D. Full Address alongwith PIN code & prominent landmark :
- E. Locality (Residential/Commercial/Industrial/Mixed) :

**PART B: TECHNICAL INFORMATION**

**I. Building**

- A. Carpet Area of the premises(in sq.ft) :
- Whether ready to offer area as required by Bank? :

	Dimension (LxWxH) in feet Ft)	Carpet Area (Sq.
i. Hall	:	
ii. Toilet/Washrooms	:	

Seal/stamp of the firm/company

**(Mandatory Ladies & Gents)**

iii. Strong Room :  
(Mandatory as per Bank norms for Branch/Office)

B. Floor particulars (give area of floor)

i. Ground Floor only :

C. Age of the building :

D. Frontage in feet :

E. Access / distance from Main Road :  
(Mention whether it is on main road)

F. Type of Building :  
(Commercial)

G. Type of Construction :  
(Load bearing/RCC/Steel framed)

H. Pillars in premises offered (specify no.) :  
Floor numbers and height of each floor including Basement, if any :  
(Clear floor height from floor to ceiling)

**PART C: OTHER PARTICULARS :**

1. Lease period offered :

2. Amenities available / proposed

A. Separate electricity meter :

B. Sanctioned Electrical power/ load :

C. Car Parking facility :

D. Continuous water supply :

E. Water supply facility :  
(Municipal supply/Well/Borewell)

F. No. of toilets :

3. Whether separate water meter is provided :

4. Whether plans are approved by local authorities :

Seal/stamp of the firm/company

5. Time required for giving possession :
6. Whether agreeable to provide for rooftop for installation of V-SAT/Solar panels/Tower any other bank's equipments (YES/NO) :
7. Any other information not covered above :

Place:  
Date:

Signature  
(Landlord/Owner)

Address\_\_\_\_\_

Phone No.\_\_\_\_\_

Seal/stamp of the firm/company

यूनियन बैंक ऑफ इंडिया UNION BANK OF INDIA  
क्षेत्रीय कार्यालय, जूनागढ़, तीसरी मंजिल, माइलस्टोन, जांजरदा मार्ग, जूनागढ़ - 362001,  
Regional Office, Junagadh, 3<sup>rd</sup> floor, Milestone, Zanzarda Road, Junagadh-362001

**OFFER OF PREMISES ON LEASE / RENTAL BASIS**

**FORMAT OF PRICE BID**

With reference to your advertisement in the local dailies/banks Website/e-Procurement Portal dated -----, I/We hereby offer the premises owned by us for housing your branch/office on lease basis.

**PART A: RATES OFFERED**

Rate per sq.ft. (carpet area) / lump sum monthly Rent :

**PART B : OTHER DETAILS**

- i. Amount of Municipal/ Panchayat/  
Local Taxes per annum :
- ii. Monthly Maintenance charges  
(like society charges/charges for amenities,etc):
- iii. Any other charges per month :  
(please specify)
- iv. Municipal/ Panchayat/ Local Taxes to  
be borne by : \*
- v. Maintenance charges to be borne by : \*
- vi. Any other charges to be borne by : \*  
\* Please mention (landlord or Bank)

**PART C: TOTAL DEMAND (per month)**

- i. Rent : Rs.
- ii. Municipal/ Panchayat/ Local Taxes : Rs.
- iii. Maintenance charges : Rs.
- iv. Any other charges : Rs.
- v. Total : Rs.

Place :  
Date :

Signature  
(Landlord/Owner)

Address :

Phone No. :

Seal/stamp of the firm/company